REQUEST FOR USDA CIO COUNCIL ACTION

Instructions: *The CIO Council (CIOC) exists to ensure that all strategic IT issues with potential enterprise-wide impact or value are efficiently identified and managed. This form can be used by all USDA IT officials to raise issues to the attention of the CIO Council to be certain that the Council is aware of issues and that timely action is taken and an inclusive governance process is used. Issues for the consideration of the Council should be described using the prompts below and the completed form and background documents emailed to the CIOC Vice Chair.*

ISSUE TITLE:

ACTION REQUESTED:
☐ Agenda Slot   ☐ Work Group   ☐ Policy Review
☐ IAB Review   ☐ Other (   )

URGENCY: ☐ Critical ☐ High ☐ Medium ☐ Low	**DATE ACTION REQUIRED:**

AMOUNT OF TIME REQUESTED ON AGENDA:

ISSUE CATEGORY:

☐ Acquisition/BPA Management	☐ Enterprise Service (e.g., EMS)
☐ Cyber-Security	☐ General Governance
☐ Enterprise Architecture	☐ Other (Specify)

SUBMITTED BY CIOC MEMBER:

SPONSORS/CONTRIBUTORS:

ISSUE DESCRIPTION:

DRAFT MOTION Enter text of Motion to be proposed to Council, unless no Council Decision is required ☐ :

SPECIFIC ACTION REQUESTED AND BENEFITS SOUGHT:

ISSUE BACKGROUND:

Technical Lead: Name: Email: Agency:	**Date Request Submitted:**

Action Taken:*(For use by the Advisory Board)*